

CITY OF GAITHERSBURG
MINUTES OF A CITY COUNCIL WORK SESSION
CITY HALL COUNCIL CHAMBERS
MONDAY, NOVEMBER 13, 2012

A work session of the Mayor and City Council was called to order at 7:30 p.m., Mayor Katz presiding. Council Members present: Ashman, Drzyzgula, Marraffa, and Spiegel. Absent: Sesma. Staff present: City Manager Tomasello, Police Chief Sroka, CSO Lane, Parks, Recreation and Culture Director Potter, Senior Recreation Program Supervisor Winans, Olde Towne Coordinator Hines, Community Facility Manager Whipple, City Attorney Board and members from various City committees.

I. MOTION TO CONDUCT CLOSED EXECUTIVE SESSION

Motion was made by Council Member Marraffa, seconded by Council Member Ashman, that the Mayor and City Council of Gaithersburg conduct a closed executive session immediately following the work session on Monday, December 10, 2012, at City Hall. The meeting is proposed to be closed pursuant to the State Government Article of the Annotated Code of Maryland, Section 10-508(a)(1)(i) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction. The topics to be discussed are the duties, goals and expectations of the newly appointed City Manager.

Vote: 4-0

II. TOPICS (ANNUAL COMMITTEE BRIEFINGS)

A. Senior Center Advisory Committee

Daniel Fried, representing the Senior Center Advisory Committee provided the annual briefing. The Committee established sub-committees to focus on tasks such as activities, diversity, communication, welcoming and the active aging expo planning. The activities committee makes suggestions for trips, lectures, restaurants and surveys members for feedback on current programs. The diversity committee helps with planning monthly events to learn about different cultures. The communications committee helps to convey information to members and the community. In addition, its welcoming committee provides tours, orientations and mentoring for new members and the active aging expo planning committee assist with securing sponsorships, presenters and identifying potential new partnerships. Next year's expo theme is "Aging Sensationally and Safely", which will be in partnership with the Montgomery County Fire and Rescue. It was noted that the Committee also has representation on the Gaithersburg Book Festival Committee, helping to promote the event.

B. Multicultural Affairs Committee

Ken Weiss representing the Multicultural Affairs Committee gave a report that highlighted their members, mission statement and the seven cultural events they presented to the community in 2012. The report also provided information on the primary areas of focus they have identified for 2013, including the continuation of events to promote cultural appreciation and the recruitment of new Committee members.

C. Police Advisory Committee

Police Chief Mark Sroka presented a PowerPoint presentation outlining the mission statement of the committee as well who the current members were and what communities they represented. Chief Sroka informed the Mayor and City Council of the committees' accomplishments this year such as creating/distributing a recruitment brochure, providing a meal for those officers working during the Thanksgiving holiday and beginning a new working relationship with Gaithersburg Police Foundation.

D. Olde Towne Advisory Subcommittee

Co-Chair Lenny Levy presented a brief PowerPoint presentation identifying the Subcommittee's goals and outlining objectives in the areas of economic development, redevelopment, safety and security and aesthetics. Areas of focus included: continuing support of the revitalization effort with special attention paid to density,

traffic, and connectivity issues; advocating for ground floor retail uses to enhance Olde Towne's core; supporting the redevelopment of City-owned parcels at 315 East Diamond and the "Y" site; supporting the State's Tourist Area Corridor signage program; supporting existing programs and events and seeking opportunities to further showcase Olde Towne. In closing, Co-Chair Levy noted that the Subcommittee was actively seeking new members.

III. ADJOURNMENT

There being no further business to come before this session of the City Council, the meeting was duly adjourned at approximately 8:25 p.m.